

Town of Lovettsville

Town Council Minutes of Regular Meeting June 9, 2011

SPECIAL RECOGNITION CEREMONY

The Mayor and Town Council honored Lovettsville area high school graduates who received the Excellence in Education Award at a Special Recognition Ceremony. Mayor Walker read a statement from Dr. Hatrick and presented Jessica Ashley Bramhall, Courtney Michelle Coombs, Kara Casey Crouse and Danielle Elizabeth Psimas with certificates honoring their achievements.

REGULAR MEETING

Mayor Elaine Walker called the regular meeting of the Lovettsville Town Council to order at 8:05 PM on Thursday, June 9, 2011.

Present at Meeting

- Mayor Elaine Walker
- Vice Mayor Robert Zoldos II
- Council Members Tiffaney Carder, Charlotte Coleman, Michael Senate, Tim Sparbanie, Shaun Staley
- Town Manager Keith Markel
- Town Attorney Elizabeth Whiting
- Town Clerk Judy L. Kromholz

Absent

None

Call to Order/Welcome/Pledge of Allegiance/Invocation

Mayor Walker led the assembled in the Pledge of Allegiance.

Comments from the Public

Vice Mayor Zoldos read the Council rules for public comment.

Mayor Walker called on the speakers in the order in which they had signed up to speak. (Attachment I: Speaker Sign up Sheet)

Howard Williamson reported that there had been a reoccurrence of teenagers causing problems in Town last Friday evening involving minor damage, vandalism, a lot of foul language and noise from the apartment building. Councilman Senate asked if dispatch had been called and Mr. Williamson said that, to his knowledge, they had not been called. Councilman Senate stated that the sheriffs were patrolling in the area that night but could not respond if not called. Vice Mayor Zoldos emphasized how important it is to call dispatch when incidents occur.

Natalie Metzler, representing the Lovettsville Elementary School Parent Teacher Organization, asked Council to consider supporting their new playground project. The entire project is \$55,000 and they have raised about \$5,500 to date. Council discussed the location of both the current and proposed playground, and the track in relation to the proposed road and the Lovettsville Community Park. Ms. Metzger noted that the proposed plans for the Lovettsville Community Park does not contain playground equipment designed for small children and that the School Board does not pay for new playgrounds for existing schools.

Community Presentations

No Community organizations were present.

Additions/Deletions/Modifications to the Agenda

Vice Mayor Zoldos added a discussion of contact with the Loudoun County Sheriff's Office and Councilman Sparbanie added discussion of a possible curfew for Lovettsville.

Presentations

No presentations were scheduled.

Approval of Town Council Minutes

A. Town Council Regular Meeting – May 12, 2011

Motion: To approve the minutes of the May 12, 2011 Regular Town Council Meeting as modified at this meeting.
By: Council Member Senate
Second: Council Member Coleman
Aye: Council Members Carder, Coleman, Senate, Staley, Sparbanie, Zoldos
Nay: None
Abstain: None

B. Town Council Public Hearing – May 19, 2011

Motion: To approve the minutes of the May 19, 2011 Town Council Public Hearing as presented.
By: Council Member Staley
Second: Council Member Carder
Aye: Council Members Carder, Coleman, Senate, Sparbanie, Staley
Nay: None
Abstain: Council Member Zoldos

Report from the Treasurer

No report was presented.

Staff Reports

A. Lovettsville Planning Commission

Manager Markel reviewed recent Planning Commission activity as based on the report provided by Vice Chairman Jack Burden.

B. Report from Project Manager

Manager Markel stated that the meeting with KDR to discuss the East Broad Way project will have to be rescheduled because the Vice Mayor will not be able to attend the meeting and that PRH+A has submitted an additional request for funds for the pond survey.

C. Report from the Zoning Administrator

There were no questions concerning Administrator McGregor's written report for May 2011.

D. Report from the Town Attorney

The Town Attorney had no formal report.

Consent Agenda

There were no items on the consent agenda.

Action/Discussion Items

A. Adoption of FY 2012 Budget, Schedule of Fees, and FY 2012-2016 CIP

Manager Markel presented this item. Council is being asked to consider adopting the FY 2012 Operating and Capital Budget, Schedule of Fees, and the FY 2012-2016 Capital Improvement Plan. He noted that the Town Council has been meeting for the past four months to discuss the FY 2012 Budget, Capital Improvement Plan and Schedule of Fees. A Public Hearing was held on May 19, 2011 to receive citizen comment on the proposed drafts. No member of the public came to speak. Manager Markel noted that the major outcomes of the deliberations include proposals for the following:

- No change in the real estate tax rate of \$.21 per \$100 assessed value
- Increase utility user rates 1 percent
- No increases to any General Fund taxes or fees
- Continue to earmark the revenue generated from the Meals and Cigarette Tax for East Broadway Streetscape improvements

- FY 12 Capital Budget Funding for seven General Fund projects and two Utility Fund projects

Motion: I move to accept the proposed 2012 budget with a reduction in the real estate tax rate from 21 cents to 20 cents, utilizing the spending cuts I presented in prior work sessions.

By: Council Member Sparbanie

Second: None

The motion died for lack of a second.

Motion: To Approve Ordinance 2011-06-01: Amend Sections 5.11 And 5.16 Of Water And Sewer Ordinance To Revise Water And Sewer User Charges (Attachment II)

By: Council Member Senate

Second: Council Member Carder

Aye: Council Members Carder, Coleman, Senate, Staley, Zoldos

Nay: Council Member Sparbanie

Abstain: None

Motion: To Adopt Ordinance 2011-06-02: Approve Budget And CIP, Adopt Tax Rates And Make Appropriations For Fiscal Year Ending June 30, 2012 (Attachment III)

By: Council Member Carder

Second: Council Member Coleman

Aye: Council Members Carder, Coleman, Senate, Staley, Zoldos

Nay: Council Member Sparbanie

Abstain: None

B. Allocation of FY 2011 Donation Funds

Manager Markel presented this item. Council is being asked to consider where to apply donation funds from the FY 2011 budget allocation. The Town currently holds \$3,750 in undesignated funds within the Donations line-item in the FY 2011 Budget. Several options have been discussed among the Mayor and Council. Staff would like to receive direction on this issue so appropriate disbursements can be made before the close of the fiscal year.

Motion: I move to allocate \$1,000 to the proposed playground at the Lovettsville Elementary School, \$750 to the Lovettsville Elementary School music program and \$2,000 to the Lovettsville Volunteer Fire and Rescue Department.

By: Vice Mayor Zoldos

Second: Council Member Coleman

Mayor Walker called for discussion. Vice Mayor Zoldos noted that the Lovettsville Fire and Rescue Department will also receive a pass through donation from the State Fire Fund of \$8,000 and is very well funded. He stated that the music program at the school is a big part of the life of the Town and they participate in many Town events. The playground will be very safe, in full view of the track and a big addition to the Town.

Councilman Sparbanie noted that the allocation for signage improvement will not be used this year and suggested adding those funds – \$3,000 – to the playground allocation. These funds were originally allocated to help businesses bring their signage up to code, and there is an allocation in the new budget to accomplish this aim. This would bring the total playground donation to \$4,000.

Friendly Amendment: I move to add the \$3,000 allocated to signage improvement in the FY 2011 budget to the donation line and allocate the total as follows:

- \$4,000 to the Lovettsville Elementary School PTO playground fund
- \$750 to the Lovettsville Elementary School music program
- \$2,000 to the Lovettsville Volunteer Fire and Rescue Department

By: Council Member Sparbanie

Agreed to: Vice Mayor Zoldos

Second: Council Member Coleman

Mayor Walker asked Attorney Whiting if it was possible to move budget lines around in this way and Attorney Whiting said it is legal and within Council's discretion. There being no further discussion, Mayor Walker called for the vote.

Aye: Council Members Carder, Coleman, Senate, Sparbanie, Staley, Zoldos
Nay: None
Abstain: None

C. Sheriff's Office

Vice Mayor Zoldos added this item to the agenda. He suggested contacting Lieutenant Ankers to discuss the reduced presence of the Sheriff's Office in Town. He asked Mayor Walker to contact the Sheriff's Office to set up a meeting to discuss this problem. Mayor Walker suggested also having another meeting with the owner of the apartment building as she did a few years ago.

D. Lovettsville Curfew

Councilman Sparbanie presented a draft of a curfew ordinance he had written based on Purcellville ordinances for discussion purposes only. Councilman Staley stated that the Loudoun County Sheriff's Office has said that they need to see a violation to enforce it and this would give them something to see and enforce. The LCSO would be tasked with enforcing this within the Town limits.

Attorney Whiting stated that she had a number of questions but fundamentally the Town needs to find out if there is a County curfew ordinance that would be applicable within the Town. She stated that there have been numerous rulings that do not allow the County Sheriff's Office to enforce Town ordinances. She also reported that there has been a fair amount of litigation in the federal courts concerned with free speech and rights under curfew ordinances. The consensus of the Council was to ask Attorney Whiting to research this item and report back to Council

Information Items

No information items were presented.

Comments from the Mayor and Town Council

Vice Mayor Zoldos reminded everyone that the next Movie in the Park is tomorrow night and that the weather reports are favorable. He asked for help with setup and Councilman Staley said that he would be available.

Councilman Sparbanie reported that the Dolphins Swim Team tryouts will be this coming weekend. He attended the Lovettsville Elementary School third grades performance and stated that it was a phenomenal production. He is excited about the playground project.

Councilman Staley stated that he is glad the Town is able to contribute to the playground and hopes the Town can find additional funds if needed.

Councilwoman Carder stated that she is excited about the playground.

Councilman Senate stated that the playground is a good project particularly because the Town needs places for young children to play safely.

Councilwoman Coleman reported that the Boy Scouts would be holding a Flag Retirement Ceremony on July 14th at Town Hall. She also reported that the Community Center Advisory Board is raising money for the July 3rd fireworks.

Mayor Walker reported on the following items:

1. She thanked Councilwoman Coleman for helping with the Memorial Day ceremony. She reported that there was very nice attendance and that the career staff assigned to the Lovettsville Fire and Rescue Company placed the wreath at the flagpole.
2. She stated that the Student Recognition Ceremony was a wonderful way to promote good things that happen in the community. She noted that we hear about the problem teenagers but it is just as important to hear about the good teens.
3. She will be presenting checks for the funds allocated by the Council to the Lovettsville Elementary School as soon as can be arranged.


4. She held evening office hours last Tuesday evening with Councilman Sparbanie. Six citizens came and participated in a good discussion.
5. She hosted the Northern Virginia Towns Association meeting in Lovettsville today. The meeting helped showcase the Town. VDOT representatives gave a presentation.

Closed Session

The Council voted to go into Closed Session at 9:20 PM and came out of Closed Session at 10:37 PM. All council members certified that only public business matters lawfully exempt for the open meeting requirements under the Virginia Freedom of Information Act were discussed (Attachment IV)

Let the record reflect that no vote was taken following the Closed Session.

Respectfully submitted,


Judy L. Kromholz, Town Clerk

Date Approved: August 11, 2011

Attachments:

- I. Speaker Signup Sheet
- II. Ordinance 2011-06-01: Amend Sections 5.11 And 5.16 Of Water And Sewer Ordinance To Revise Water And Sewer User Charges
- III. Ordinance 2011-06-02: Approve Budget And CIP, Adopt Tax Rates And Make Appropriations For Fiscal Year Ending June 30, 2012
- IV. Closed Session Motions

Written Submissions to Council: None

Town of Southville

Speaker Sign - Up Sheet

Town Council Regular Meeting - June 9, 2011

Please Print.

[illegible]

Each speaker will be limited to no more than three (3) minutes at the beginning of the meeting, or no more than five (5) minutes at the end of the meeting.

¹ If you provide your email address, you will be added to the Town Council & Planning Commission Meetings Notification List.

Ordinance 2011-06-[01]: AMEND SECTIONS 5.11 AND 5.16 OF WATER AND SEWER ORDINANCE TO REVISE WATER AND SEWER USER CHARGES

MOTION:

SECOND:

WHEREAS, the Town Council periodically reviews its schedule of charges and fees to establish practicable and equitable fees and charges for users of the public water supply and sewage disposal systems; and

WHEREAS, the Town Council has determined it is fair and reasonable to increase the user rates approximately 1 percent; and

WHEREAS, notice of the proposed changes has been given in accordance with the requirements of Virginia Code Section 15.2-107.

NOW, THEREFORE, BE IT ORDAINED that the sections 5.11 and 5.16 of the Water and Sewer Ordinance, be repealed and reenacted as set forth in the attached ordinance.

BE IT FURTHER ORDAINED, that the Town Council hereby revises the schedule of water and sewer fees to establish cut-off and reconnection fees, connection fees, availability fees, maximum allowable usage and meter fees and fines, as set forth in the following schedule of Utility Fund Charges, FY 2012 and **BE IT FURTHER ORDAINED** that the rates, fees and charges set forth in the ordinance known as the Lovettsville Water and Sewer Ordinances is amended to conform hereto, *mutatis mutandis*.

VOTE:

Ayes:

Nays:

Abstentions:

Absent for vote:

Adopted June __, 2011:

Elaine Walker, Mayor

ATTEST:

Judy L. Kromholz, Town Clerk

BE IT ORDAINED by the Town Council of the Town of Lovettsville, Virginia as follows:

1. Section 5.11 is hereby amended to read as follows:

5.11 WATER SERVICE CHARGES

5.11a Subject to the minimum charges set forth in 5.11b, the charge for water service for customers within Town limits shall be ~~\$6.10~~ \$6.16 per thousand gallons.

5.11b Where sewer service is provided by the Town, the minimum Charge per quarter for water service for customers within Town limits shall be ~~\$36.60~~ \$36.96 for the first 6,000 gallons of water. Where sewer service is not provided by the Town, the minimum charge per quarter for water service customers within Town limits shall be ~~\$36.60~~ \$36.96 for the first 6,000 gallons of water. In both instances, the charge for each additional 1,000 gallons shall be ~~\$6.10~~ \$6.16.

5.11c The water service rate and minimum charge for customers outside Town limits shall be 250% of the rate and minimum charge set forth in 5.11a and 5.11b.

5.11d In addition to the above charges, each water customer shall be assessed up to \$2.05 which the Town will pay to the Virginia Department of Health for the Waterworks Technical Assistance Fund.

2. Section 5.16 is hereby amended to read as follows:

5.16 SEWER SERVICE CHARGES

5.16a Where water service is provided by the Town, the quarterly sewer service charge for customers within Town limits shall be 150% of the quarterly water service charge.

5.16b. Where water service is not provided by the Town, the quarterly sewer service charge for customers within Town limits shall be as follows:

Quarterly

Living Unit ~~\$76.20~~ \$76.96

5.16c The quarterly sewer service charge for customers outside of Town limits shall be 250% of the rates set forth in 5.16a and 5.16b.

3. This ordinance shall be effective on and after the 30th day of June, 2011.

ADOPTED this __ day of June, 2011.

THE TOWN OF LOVETTSVILLE

Elaine Walker, Mayor

ATTEST:

Judy L. Kromholz, Town Clerk

UTILITY FUND CHARGES FY 2012:*All rates reflect quarterly charges*Minimum Water/Sewer Bill: \$92.42 for up to 6,000 gallonsWater User Rate: \$6.16 per thousand gallonsSewer User Rate: \$9.24 per thousand gallonsSewer Only Customers: Fixed Rate of \$76.96

Out of Town Water/ Sewer Customers charged 250% the in-town rate.

Penalty for Late Payment: 10%

Virginia Department of Health Waterworks Technical Assistance Fund: Set by VDH

Cutoff Charge: costs for terminating and restoring service, minimum of \$30

Deposit for new water and sewer accounts:

Type of Connection	Water
Residential (within Town limits)	\$50.00
Residential (outside Town limits)	\$100.00
Non-Residential	\$100.00

Water Connection: \$1,000

Sewer Connection: \$1,000

Availability Fees, Maximum Allowable Usage and Meter Fee:

Meter Size	Maximum Allowable Usage (GPD)	Water Availability Fee*	Wastewater Availability Fee*	Meter Fee
5/8"	500	\$8,100	\$11,900	\$0
3/4"	750	\$12,150	\$17,850	\$0
1"	1,250	\$20,250	\$29,750	Cost of meter + \$20
1 1/2"	2,500	\$40,500	\$59,500	Cost of meter + \$20
2"	4,000	\$64,800	\$95,200	Cost of meter + \$20
3"	8,000	\$129,600	\$190,400	Cost of meter + \$20
4"	12,500	\$202,500	\$297,500	Cost of meter + \$20

*Upgrades from a smaller meter size will equal the difference between the new availability fee and the current availability worth of the existing meter size.

Excess Use Surcharge for Water: Two times the water rate for all usage above the Maximum Allowable Usage for a billing period.

Excess Use Surcharge for Sewer: Two times the sewer rate for all usage above the Maximum Allowable Usage for a billing period.

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Failure to Upgrade Meter Fine – First Offense: \$100.00
Failure to Upgrade Meter Fine – Second Offense: \$200.00
Failure to Upgrade Meter Fine – Third Offense: \$300.00

Water Theft Fines:

First Offense Fine	\$500.00
Second Offense Fine	\$750.00
Third or Subsequent Offense Fine	\$1,250.00
Reward for Successful notification and capture of Water Theft in process	\$50.00 credit towards water and sewer account

Reward for Successful Notification and Capture of Water Theft in Progress:

Town Water and Sewer Account Holders	\$50.00 Credit
Non-account Holders	\$50.00 Check

Fine for Failure to Follow Water Emergency Rules and Regulations: \$500.00 each offense

These actions are authorized by the Code of Virginia Section 15.2-2111, 15.2-2143 (Water) and Sections 15.2-2111, 15.2-2119 (Sewer)

Charge for all returned checks: \$25.00 plus \$5.00 bank charge

Town of Lovettsville

Ordinance 2011-06-[02] : APPROVE BUDGET AND CIP, ADOPT TAX RATES AND MAKE APPROPRIATIONS FOR FISCAL YEAR ENDING JUNE 30, 2012

**MOTION:
SECOND:**

Whereas, the budget, capital improvement plan (CIP), and tax rates for the fiscal year ending June 30, 2012, have been prepared and reviewed by the Town Council; and

Whereas, a brief synopsis of the proposed budget and CIP and notice of a public hearing to be held in the Town office on May 19, 2011 at 7:30p.m. were published in the public notices section of the Purcellville Gazette on May 13, 2011; and

Whereas, a public hearing was in fact held at the time and place advertised at which citizens had the right to attend and state their views on the budget and tax rates.

It is accordingly Ordained by the Town Council of the Town of Lovettsville as follows:

1. The proposed budget and CIP are approved as presented.
2. Appropriations are hereby made for the fiscal year ending June 30, 2012, in the amounts shown to the categories and accounts therein for the general and utility funds and Frye Court Service District fund.
3. All outstanding operating encumbrances at June 30, 2011 are hereby reappropriated for the 2012 fiscal year to the same department and account for which they are encumbered in the previous year.
4. At the close of the fiscal year, all unencumbered appropriations lapse for budget items other than any capital projects and grants.
5. The tax rates and license fees for FY 2012 are hereby fixed at the levels shown in the attached schedule.
6. Water and Sewer rates shall be set as provided in sections 5.11 and 5.16 of the Town Water and Sewer Ordinance, as well as new charges for excess water usage and/or excess sewer usages, and fines for failure to upgrade water meter as adopted by ordinance approved immediately prior hereto.
7. The tax rate for FY2012 for the Frye Court Service District shall be fixed at \$0.275 per one hundred dollars (\$100.00) of assessed value for taxable real estate (exclusive of improvements).
8. Land use charges imposed as provided in the schedule of charges adopted by ordinance, unchanged from FY 2011.

VOTE:

AYES

NAYS

ABSTENTIONS

ABSENT FOR VOTE

Adopted this ___ day of June, 2011

Elaine Walker, Mayor

Attest:

Judy L. Kromholz, Town Clerk

**TOWN OF LOVETTSVILLE
SCHEDULE OF TAX RATES AND LICENSE FEES
FY 2012**

Business License Tax: \$0.17/\$100 gross receipts, minimum fee \$34.00;
Out-of-town contractors: No charge for work valued under \$25,000

Cigarette Tax: \$0.40 per pack

Meals Tax: 3% of gross receipts

Motor Vehicle Decals: Automobiles, trucks and semitrailers: \$25; motorcycles: \$16

Real Property Tax: \$0.21/\$100 assessed value; 100% discount for eligible elderly/disabled residents.

Frye Court Service District Tax (per Va. Code section 15.2-2400 et seq.): \$0.275 per one hundred dollars (\$100.00) of assessed value for taxable real estate (exclusive of improvements).

Transient Lodging Tax: 5% of gross receipts

Charge for all returned checks: \$25.00 plus \$5.00 bank charge

TOWN OF LOVETTSVILLE
SCHEDULE OF WATER AND SEWER USER CHARGES, EXCESS USER
SURCHARGES, METER FINES, AND AVAILABILITY FEES
FY 20112

All rates reflect quarterly charges

Minimum Water/Sewer Bill: \$92.42 for up to 6,000 gallons

Water User Rate: \$6.16 per thousand gallons

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These actions are authorized by the Code of Virginia Section 15.2-2111, 15.2-2143 (Water) and Sections 15.2-2111, 15.2-2119 (Sewer)

Charge for all returned checks: \$25.00 plus \$5.00 bank charge

Town of Lovettsville

VIRGINIA FREEDOM OF INFORMATION ACT

Resolution: AUTHORIZE CLOSED SESSION

Date: 6/9/11
Time: 9:20 PM

MOTION BY: Bd Zalden

I move that the Lovettsville Town Council convene in closed session pursuant to Va. Code section 2.2-3711 A

1. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals,

3. Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body,

4. The protection of the privacy of individuals in personal matters not related to public business,

5. Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community,

6. Discussion or consideration of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the governmental unit would be adversely affected,

7. Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; or consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel [For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter],

19. Discussion of plans to protect public safety as it relates to terrorist activity and briefings by staff members, legal counsel, or law-enforcement or emergency service officials concerning actions taken to respond to such activity or a related threat to public safety; or discussion of reports or plans related to the security of any governmental facility, building or structure, or the safety of persons using such facility, building or structure,

Town of Lovettsville

29. Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body,

33. Discussion or consideration of confidential proprietary records and trade secrets excluded from this chapter pursuant to subdivision 18 of § 2.2-3705.6,

40. Discussion or consideration of records excluded from this chapter pursuant to subdivision 3 of § 2.2-3705.6 [Confidential proprietary records, voluntarily provided by private business pursuant to a promise of confidentiality from a public body, used by the public body for business, trade and tourism development or retention; and memoranda, working papers or other records related to businesses that are considering locating or expanding in Virginia, prepared by a public body, where competition or bargaining is involved and where, if such records are made public, the financial interest of the public body would be adversely affected],

with regard to [person, issue or property subject of discussion]

And thereafter reconvene in open session for action as appropriate.

SECOND: *Jim Sparbame*
VOTE:

Ayes: *B. Zoller, T. Sparbame, S. Staley, T. Carden*
Nays: *None*
Abstentions: *None*
Absent for vote: *None*
M. Senate, C. Coleman

Roll-call poll by presiding official:

"Do you certify to the best of your knowledge that (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Lovettsville Town Council?"

When polled as to whether (i) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting, the following members stated "Aye:"

June 9, 2011 at *10:37* PM

Certified:

Daine Wilson
Mayor